



## Attendance Newsletter

Welcome to our first Attendance Newsletter to help parents understand the importance of children being in school every day. Your child's attendance figure will be issued to you at Parents Evening on Monday 19<sup>th</sup> March.

*'Pupils need to attend school regularly to benefit from their education. Missing out on lessons leaves children vulnerable to falling behind. Children with poor attendance tend to achieve less in both primary and secondary school.'*

*- Dfe 2017*



**Bee on time!** 

### Help your child to be successful

Seton School has adopted the LA guidelines for ALL term time holidays. Your child only attends school for 190 days out of 365. This leaves 175 days for holidays. If you do take your child on holiday without authorisation you may receive a fine. Please complete a 'Leave in Term Time Request' form which can be found at the school office if you are going to take your child out of school.

LEAVE WILL ONLY BE AUTHORISED IN

EXCEPTIONAL CIRCUMSTANCES.

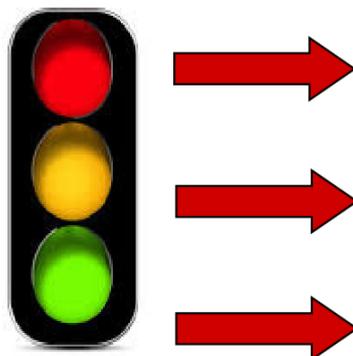
**Poor school attendance can have a huge impact on a child's educational success.**

We have issued several penalty notices for unauthorised absence and the number is increasing.

**Don't let it be you next!**

## ATTENDANCE MATTERS

### What does good attendance look like?



**Under 90%**  
*Causing Concerns, at risk of becoming a Persistent Absentee*

**90-94.9%**  
*Below Expectations*

**95% & Above**  
*Excellent Attendance!*

# How does pupil absence impact on pupils' learning?

Attendance Figure	Days absent across one school year	Learning Time Lost In 5 School Year Period
95%	9 ½	¼ of a school year
90%	18	½ of a school year
85%	27	¾ of a school year
80%	35	1 whole school year

Aim for 97% or above

At Seton School we expect all our children to have attendance of **at least 97%**. We understand that sometimes children do become unwell and that we have some children with specific medical concerns. We may ask for medical evidence if your child is absent for a long time or if their attendance becomes a concern. We may also refer serious concerns to the education welfare officer.

**Progress and achievement depend on good attendance.**

## WHAT IS A PERSISTENT ABSENTEE?

Persistent absence is a serious problem for pupils.

**Much of the work children miss when they are off school is never made up, leaving these pupils at a considerable disadvantage for the remainder of their school career.**

**There is also clear evidence of a link between poor attendance at school and low levels of achievement.**

The Local Authority advises schools to target families where their child's attendance falls below 90% to encourage better attendance.

Schools are judged on the number of children falling into this category.

## Is your child absent from school?

We need all parents to contact school before 10am each morning if their child is absent. Messages can be left on the answering machine or email notification can be sent to [admin@seton.n-yorks.sch.uk](mailto:admin@seton.n-yorks.sch.uk). Your child will be recorded as an unauthorised absence until you advise us why they are not in school. If your child has an appointment, please bring them into school in the first instance to get their mark on the register and then you can take them out of school.



## 5 TOP TIPS

### Top Tips for good Attendance and Punctuality

1. Get Uniform ready the night before.
2. Ensure packed lunch is made night before.
3. Get your children to bed on time.
4. Put car keys where you can find them.
5. Have a good alarm clock and set it early to give you plenty of time to get ready for school.

Thank you for your support in helping us to achieve the very best we can for your child.